

**Newlin Township
Board of Supervisors
Meeting Minutes**

January 9, 2012

Call to Order: The monthly Board of Supervisors meeting of Monday, January 9, 2012, convened at 8:00 p.m. at the Po-Mar-Lin Fire Hall, Unionville, PA. Present was Chair, Janie Baird, Bob Pearson and Bill Kelsall and Secretary, Gail Abel.

Announcement Period: Janie Baird announced if you plan to voice record or video record any or all of the meeting, you must state your intention to do so at the beginning of the meeting and identify yourself. Anyone who is videoing must stand in the back right-hand side of the room while video recording.

If your area of interest is on the agenda we would ask that you wait until we get to that item. If it is not you may comment at this time. We request that you hold your comments to 5 minutes per person and that you identify yourself by name and address.

Wayne Bullaughey announced that he will be voice recording for the purpose of Newlin News.

Janie Baird announced that on January 3rd there was a Conditional Use advertised hearing for Natural Lands Trust's ChesLen Preserve and that their Conditional Use application was approved.

The board also had an executive session on January 3rd with Solicitor John Good regarding our fee schedules.

Comment Period:

Nicole and Drew Schmidt from Pocopson Township were present to discuss an agreement of sale they had submitted to Bill Mullin for his 1290 Kelsall Road property where the Stockton Fence Co. is currently located. It was discussed that a Conditional Use application may need to be submitted to the township zoning officer for consideration.

Minutes: The minutes of the Board of Supervisor's meeting, held on Monday, December 12, 2011 were read and reviewed. Bob Pearson made a motion to accept the minutes, seconded by Bill Kelsall and the vote was unanimous. The minutes of the annual Re-Organizational meeting held on January 3, 2012 were read and reviewed. Bill Kelsall made a motion to accept the minutes, seconded by Bob Pearson and the vote was unanimous.

Financial Report: Read by Gail Abel, Bill Kelsall made a motion to approve the financial report, seconded by Janie Baird and the vote was two in favor with Bob Pearson recusing himself because he was a subcontractor for Groffdale Concrete. Janie Baird announced there was a payment to Groffdale Concrete for the pipe contract which was not payment in full as there were funds withheld for final seeding if needed in the Spring.

Building/Zoning Officer: December report shows Seven (7) inspections have been performed, Thirty-five (35) inquiries have been received; Two (2) permits were issued in December, one addition with alterations and one shed.

Good Fellowship Ambulance: November's report was not been received in time for December's meeting. November's report showed one (1) call, one (1) transported and zero (0) medical emergencies. December's report showed one 911 call, one (1) transported and one (1) medical emergency.

Right to Know Requests: The Township has had two (2) Right to Know requests since the last meeting.

ChesLen Preserve Preliminary Plan: Rob Lambert from site Engineering was present to review the preliminary plan submission by Natural Lands Trust for the ChesLen Preserve. Scott Wendle and Roger Nichols were also present. Mr. Lambert said that subsequent to last week's Conditional Use Hearing, Yerkes Associates provided a letter of recommendation dated January 9, 2012. Mr. Lambert said they submitted a preliminary/final plan. Bob Pearson made a motion to accept the waiver on the plan:

Section 921.D.11

Provide erosion control blanket on slopes in lieu of level berms.

Bill Kelsall seconded the motion and the vote was unanimous. Bob Pearson made a motion to give approval for the preliminary plan and noted that there is a Zoning Hearing scheduled for January 30 regarding relief from Section 529.F.2 of the Zoning Ordinance. Bill Kelsall seconded the motion and the vote was unanimous. The Supervisors are requesting resolution of the Zoning Hearing and the final approval from NPDES prior to consideration for Final Plan approval.

Truck Purchase: Bob Pearson has requested that the Board consider the purchase of a 2007 GMC Sierra 3500 Classic Regular cab pick up truck from Pocopson Township. The truck sold for \$38,950 new. The truck currently has 55,000 miles on it and is equipped with a minute mount 9' plow, Duramax diesel. In the first discussion between Mr. Pearson and Pocopson's road master the purchase price was \$20,000. We now have the opportunity to purchase at a price of \$17,000. We would be selling our 1996 Chevy 3500 4x4 pickup which has a current inspection but will not pass inspection the next time and the Township would be required to have maintenance performed. We will put the 1996 Chevy truck out for bid and will hope to get a purchase price in the range of \$2,500 - \$3,000. Bill Kelsall made the motion to purchase the 2007 GMC truck for the amount of \$17,000 from Pocopson Township, Janie Baird seconded and the vote was unanimous.

Name That Stream: Bill Kelsall gave an update on the Stream naming. He did not bring his map along this evening, but will bring it for an announcement at the February meeting which will allow residents the opportunity to view the location and name of the streams. The committee has added two streams on the ChesLen Preserve property.

Fee Schedule: The Secretary has provided the Supervisors with copies of all fee schedule resolutions which are required to be adopted each year. The Township Solicitor has recommended for Resolution 2012-01, Resolution Establishing Fees for Applications and Appeals to Various Boards, that in lieu of escrow, the Board set a fee. Bill Kelsall made a motion to adopt Resolution 2012-01, Resolution Establishing Fees for Applications and Appeals to Various Boards, Bob Pearson seconded and the vote was unanimous.

Resolution 2012-02 Fee Schedule, the only recommended change from the zoning officer is for the charge to be dropped for permits for burning because our current zoning does not support this language. Bill Kelsall made a motion to adopt Resolution 2012-02 Fee Schedule, Bob Pearson seconded and the vote was unanimous.

Resolution 2012-03, no recommended changes were made. Bob Pearson made the motion to adopt Resolution 2012-03, Bill Kelsall seconded and the vote was unanimous.

Resolution 2012-04 Right to Know Policy, there is one addition to the response time. Section 902 of the Right to know Law allows the Township to take up to an additional 30 calendar days to fulfill a request due to "bona fide and specified staffing limitations". If it will take longer than five (5) business days to fulfill a request, a written response will be provided within five (5) business days explaining the reason for the delay. Bill Kelsall made the motion to adopt Resolution 2012-04, Bob Pearson seconded and the vote was unanimous.

DCNR Grant-Stargazers Project: A letter was received from DCNR dated December 14, 2011 granting the Township an award of a reimbursement grant in the amount of \$43,300 from the Community Conservation Partnerships Program. We have \$100,000 from DCED in hand and we have an approved reimbursement acquisition grant from Chester County in the amount of \$100,000. Settlement closing on the 5 acre Claffy acquisition is scheduled for tomorrow, Tuesday, January 10, 2012. We need to withdraw the \$100,000 from the Stargazers fund, which is the DCED grant money, in the form of a certified check made payable to Manito Abstract Co. We need to withdraw \$140,000 for the remaining funds needed from our Meridian Money Market account in the form of a certified check made payable to Manito Abstract Co. Janie Baird made a motion to authorize Secretary, Gail Abel to obtain a cashier check from Citizen's Bank in the amount of \$100,000 made payable to Manito Abstract Co and move funds from Meridian and obtain a cashiers check for \$140,000 made payable to Manito Abstract Co. Funds from the Meridian account will be replaced when the reimbursement grants from Chester County and DCNR are received. Bob Pearson seconded and the vote was unanimous.

An additional requirement from all three (3) grants is that a sign be installed on the property acknowledging funding sources. A quote was received from Municipal Supply for a 36 in. x 18 in. plain highway type sign for a purchase price of \$70. A quote was also received from Goshen Sign Co. for a 12 in. x 18 in. sign which is a nicer bronze sign for \$571. Janie Baird said we are hoping the sign will be covered under the DCNR grant. Bob Pearson made a motion to purchase the bronze from Goshen Sign Co in the amount of \$571. Bill Kelsall seconded and the vote was unanimous. The bronze sign will be mounted on a large rock which will be donated by Bob Pearson and placed on the property. This arrangement will be similar to the Indian Hannah sign along Rt. 162 near the eastern edge of the Township's Maintenance property.

Bill Kelsall said he would like to recognize the amount of time and effort from Janie Baird to acquire the Stargazers Property.

Adjournment: With no further business. Janie Baird made a motion for adjournment, seconded by Bob Pearson and the vote was unanimous.

TIME: 9:07pm

Respectfully Submitted,

Gail Abel

Recording Secretary

