

**Newlin Township
Board of Supervisors
Meeting Minutes**

February 8, 2016

Call to Order: The monthly Board of Supervisors meeting of Monday, February 8, 2016, convened at 8:00 p.m. at the Lenfest Center, Cannery Road, Coatesville, PA. Present were Chair, Janie Baird, Bill Kelsall, Bob Pearson, and Secretary, Gail Abel.

Announcement Period:

Janie Baird announced that the Board met in Executive Session with our Solicitor, Kristin Camp, on January 18 regarding Ordinance 2014-01. Kristin had met prior to our executive session with the Assistant Attorney General regarding the Ordinance and she is in communication with the Assistant Attorney General and the Chester County Conservation District.

If your item of interest is on the agenda, we ask that you wait until we get to that point in the agenda and you will be allowed to comment or ask questions.

As a reminder, only Newlin residents will be given the opportunity to speak and time will be limited to 5 minutes per resident. Please give your name and Newlin address when speaking.

It was announced if you plan to voice record or video you must announce your name.

Comment Period: Barb Forney thanked the road master and road crew for their work during the last few snow storms. She also requested help with a tree on Hilltop View Rd.

Laura Shannon spoke about the Assistant Attorney General and Ordinance 2014-01.

Minutes: The minutes of the Board of Supervisor's meeting, held on Monday, January 11, 2016 were read and reviewed. Bob Pearson made a motion to accept the minutes, seconded by Bill Kelsall and the vote was unanimous.

Minutes of the Board of Supervisors and Planning Commission joint work session held on Wednesday, January 27, 2016 were read and reviewed. Bill Kelsall made a motion to accept the minutes, seconded by Bob Pearson and the vote was unanimous.

Financial Report: Read by Gail Abel. Bill Kelsall made a motion to approve the financial report, seconded by Bob Pearson and the vote was unanimous.

Building/Zoning Officer: No permits were issued in January.

Emergency Services: West Bradford Fire Company: January report showed 30 total responses, with zero responses reported in Newlin.

Right to Know Requests: The Township had zero right to know requests since the last meeting.

Lenfest Center Meeting Facility Rental Agreement Renewal: Natural Lands Trust has requested an update to our rental agreement to rent the Lenfest facility for meetings. There is no increase; price per rental is still \$50. An updated Certificate of Insurance has been provided. Bill Kelsall made a motion to sign and accept the rental agreement, seconded by Bob Pearson and the vote was unanimous.

Appoint Library Representative: Janie Baird reported because the Township donates a little over its fair share per calendar year, it is allowed to have two library representatives. Karen Amon is the current Library representative. Janie Baird made a motion to appoint Loren Pearson as the 2nd Library representative, Bill Kelsall seconded. The motion passed by a vote of 2 for and Bob Pearson recused himself from the vote.

103 Galvin Circle – Stormwater Management BMP Agreement – Greg Bondi: The Township is in receipt of Stormwater Review simplified approach Maintenance Agreement from applicant Greg Bondi, 103 Galvin Circle, Pocopson Creek for an in ground pool with wrap around patio. Cedarville Engineering has reviewed the submission and is in support of approving the agreement as per the February 4th review letter. Bill Kelsall made a motion to sign and accept the agreement, seconded by Bob Pearson and the vote was unanimous.

1555 Embreeville Road Stormwater Mangement BMP Agreement – Sharon & John D’Amico: The Township is in receipt of Stormwater Review Maintenance Agreement from applicant Sharon & John D’Amico, 1555 Embreeville Road for removal of an existing shed and constructing a horse barn. Cedarville Engineering has reviewed the submission and is in support of approving the agreement as per the January 29th review letter. Bob Pearson made a motion to sign and accept the agreement, seconded by Bill Kelsall and the vote was unanimous.

Arcelor Mittal Downstream Notification 2016: Janie Baird reported that the Township is in receipt of its annual notice from Arcelor Mittal Plate LLC a Coatesville Facility. In accordance with the Pennsylvania Storage Tank and Spill Prevention Act 32, they are required to notify downstream water users and municipalities within 20 miles of their facility of tank capacities and the materials stored.

Hazard Mitigation Plan Resolution 2016-03: The County has requested an updated Resolution Adopting the Multi-Jurisdictional Hazard Mitigation Plan of the County of Chester. This is on a five-year update cycle. The last resolution was adopted in 2010. If the municipality provides an adoption resolution, we are then eligible to receive hazard mitigation grant money in coming years after the effects of any type of disaster. Without the resolution submitted, we would not be eligible for grant money. Bill Kelsall made a motion to adopt Resolution 2016-03, seconded by Bob Pearson and the vote was unanimous.

Agricultural Preservation Area: The Supervisors and the Planning Commission met for a work session with Ann Hutchinson of NLT on January 27th. We have been reviewing with Ann the consistency of our zoning with that of East and West Marlborough in order to be aligned with them in the Agricultural Preservation area delineated in the Unionville Regional Comprehensive Plan. The area is the south-west quadrant of Newlin; essentially all of West Marlborough and the western section of East Marlborough. Ann will continue to work on this zoning issue for Newlin and will meet in the next month with the Supervisors and Planning Commission for further discussion.

Open Space: The Supervisors have mentioned at our last 5 meetings the Open Space Referendum to be prepared for November 8, 2016 Election. We have a draft letter to be included with the 2016 Township tax bills.

Open space taxes in surrounding Townships include:

Pocopson Township at 1.0 mil
East Marlborough at .2 mil
Kennett Township at .25% on EIT (on top of an already 1% EIT for a total of 1.25% EIT)

According to Jeff Schelling of Chester County Open Space Preservation, 20 + townships in Chester County have dedicated open space taxes by referendum 3 have property tax: .79 mil; 1.0 mil and .2 mil the remainder of open space funds come from EIT at .5% and .25%

Janie Baird called for motion to set the amount of millage so that our Solicitor can begin the long process of preparation.

Bill Kelsall made a motion to set 0.15% mills and approve a letter to be mailed with the 2016 tax bills sent from HA Berkheimer. Bob Pearson seconded and the vote was unanimous.

FEMA Flood Plain: At the January meeting, flood maps were made available. Janie Baird and Cedarville Engineering attended the informational meeting held by FEMA. The Township will be holding an informational meeting on Tuesday, February 23rd at 7:00pm at The Lenfest Center where the community will have an opportunity to review the floodplain map changes as it relates to their property, gain an understanding of the potential implications, and learn about the appeal process. The meeting will be hosted by Cedarville Engineering.

Adjournment: With no further business, Janie Baird made a motion for adjournment, seconded by Bob Pearson and the vote was unanimous.

Respectfully Submitted,
Gail Abel
Recording Secretary

