

**Newlin Township
Board of Supervisors
Re-organizational Meeting**

January 4, 2016

Call to Order: The 2016 yearly re-organizational meeting of the Newlin Township Board of Supervisors convened at 8:00 p.m. at the The Newlin Township Maintenance Garage located at 1751 Embreeville Road, Coatesville, Pa. Present were Janie Baird, Robert Pearson, Bill Kelsall and Secretary, Gail Abel.

Comment Period: No comments.

Organize:

Gail Abel, Secretary opened the meeting, and announced this meeting was advertised in the DLN on January 8, 2015 along with the 2015 meeting schedule.

Secretary recognized Bill Kelsall's election for another 6 year term and gave the Oath of Office.

Secretary asked the Board for a motion to elect a temporary Chairman. Bob Pearson made a motion to elect Bill Kelsall as temporary Chairman, seconded by Janie Baird and the motion was approved.

Bill Kelsall made the motion to elect Gail Abel as the temporary Secretary, seconded by Janie Baird and the motion was approved.

Nominate and elect a Chairman:

Bob Pearson made a motion to nominate Janie Baird as Chair, seconded by Bill Kelsall and the motion was approved.

Nominate and elect a Vice Chairman and appoint a Secretary and Treasurer:

Bob Pearson made the motion to nominate Bill Kelsall as Vice Chairman, seconded by Janie Baird and the motion was approved.

Bob Pearson made the motion to appoint Gail Abel as the Secretary/Treasurer, seconded by Bill Kelsall and the motion was approved. No change in annual wages.

Establish Bond Amount:

Bob Pearson made a motion to keep the Secretary/Treasurer Bond at \$1,000,000. Janie Baird seconded and the motion was approved

Select Depositories:

Bob Pearson made the motion to use BB&T as our depository for the Township's General Fund Account, Meridian Bank for General Fund Savings Account, DNB First for Embreeville Building Fund, First Niagara for General Fund Savings Account and Citizens Bank for the Escrow Fund and Fire & EMS Account. The State Liquid Fuel Fund depository was changed to TD Bank to establish an interest bearing account based on the State Audit; Bill Kelsall seconded and the motion was approved.

Appoint Employees-set wages:

Bob Pearson made the motion to increase Robert Sexton's wages to \$18.00 per hour, seconded by Bill Kelsall. The motion was approved. Contractor's wages are based on schedule provided.

Appoint Road Master:

Bill Kelsall made the motion to appoint Bob Pearson as the Road Master, seconded by Janie Baird. The motion was approved. Wages were declined by Mr. Pearson.

Appoint Auditor:

Auditor is an elected position. Jason Evans was elected for a 6 year term starting with 2016. Scott Roney resigned and Janie Baird made a motion to appoint Scott Hedgepeth for a two year term to replace Scott Roney. Bob Pearson seconded the motion and the motion was approved.

Appointments:

Planning Commission:

Janie Baird announced that Steve Cope resigned as Planning Commission and his term is through 2018. Janie Baird made a motion to appoint Regina Turner to replace Steve Cope with the term through 2018 and Shana Donnelly to replace Jack Bailey's expiring term through 2019. Bob Pearson seconded the motion. The motion was approved.

Zoning Hearing Board:

Bob Pearson made the motion to adopt Resolution 2016-01 appointing Jim Tupitza, Del Bittle, and Lewis Barnard, and to appoint Ross Unruh for the Zoning Hearing Attorney. Bill Kelsall seconded the motion. The motion was approved.

Vacancy Board:

Bob Pearson made the motion to appoint Jim Tupitza for the Vacancy Board, seconded by Bill Kelsall. The motion was approved.

Emergency Coordinator:

Bill Kelsall made the motion to appoint Robert Mastrippolito to serve as the Township's Emergency Coordinator, seconded by Bob Pearson. The motion was approved.

Appointment of Fire Marshall:

Bill Kelsall made a motion to appoint Robert Mastrippolito as the Fire Marshall, seconded by Janie Baird. The motion was approved.

Tax Collection Committee:

Bill Kelsall made the motion to appoint Gail Abel as the primary tax collection committee member and Janie Baird as the 1st alternate. The position for 2nd alternate is not filled at this time. The motion was seconded by Bob Pearson. The motion was approved.

Regional Planning:

Janie Baird made a motion to re-appoint Bob Pearson for the Regional Planning Committee seconded by Bill Kelsall. The motion was approved. The Planning Commission will appoint a second regional planning member from their board.

Building Committee:

Bob Pearson made the motion to appoint Bill Kelsall, Curt Bagnall, Bob Shippee, Bennett Baird and Caroline Haas to serve as the Building Committee for 2016, seconded by Janie Baird. The motion was approved.

Historical Committee:

Bill Kelsall made the motion to appoint Historical Committee members as follows: Muriel George, Rose-lynn Malarek, Pat Mooberry, Tolly Roby, Susan Hoffman and John O'Neal. Janie Baird will serve as an ex-officio. The Advisor will remain as Karen Marshall. The motion was seconded by Bob Pearson and the motion was approved.

Appoint Engineer:

Janie Baird made the motion to appoint Cedarville Engineering as the Engineer, Bob Pearson seconded and the motion was approved. Compensation rates as per letter dated October 12, 2015.

Appoint Building/Zoning Officer:

Bill Kelsall made the motion to appoint Cedarville Engineering as the Building Inspector and Zoning Officer, seconded by Bob Pearson and the motion was approved. Compensation rates as per letter dated October 12, 2015.

Appoint Solicitor:

Bob Pearson made the motion to appoint John Good as the Solicitor and Kristin Camp as the Alternate Solicitor. Bill Kelsall seconded the motion and the motion was approved.

Appoint Tax Collectors:

Janie Baird made the motion to appoint Berkheimer Associates as the real estate tax collector, and Keystone Collections Group as the earned income tax collector, seconded by Bill Kelsall and the motion was approved.

Appoint Consultant:

Bob Pearson made the motion to appoint Ann Hutchinson, with Natural Lands Trust as the consultant for the Agricultural Preservation project, seconded by Bill Kelsall and the motion was approved.

Appoint Animal control:

Janie Baird made a motion to appoint the SPCA as the animal control service, seconded by Bob Pearson and the motion was approved. Janie Baird commented that we committed to the full contract and it is a three year contract through 2019.

Meeting Schedule:

NEWLIN TOWNSHIP BOARD OF SUPERVISORS MEETINGS	NEWLIN TOWNSHIP PLANNING COMMISSION MEETINGS
ALL MEETINGS BEGIN AT 8PM	ALL MEETINGS BEGIN AT 8PM
2016	2016
JANUARY 11th	JANUARY 27th
FEBRUARY 8th	FEBRUARY 24th
MARCH 14th	MARCH 23th
APRIL 11th	APRIL 27th
MAY 9th	MAY 25th
JUNE 13th	JUNE 22nd
JULY 11th	JULY 27th
AUGUST 8th	AUGUST 24th
SEPTEMBER 12th	SEPTEMBER 28th
OCTOBER 10th	OCTOBER 26th
NOVEMBER 14th (PROPOSED BUDGET)	NONE
DECEMBER 12th	DECEMBER 7th
2017	2017
JANUARY 3rd RE-ORGANIZATION	JANUARY 4th RE-ORGANIZATION
JANUARY 9th	JANUARY 25th

Budget Worksessions will be held on September 28, 2016@8:30pm and October 26, 2016@8:30pm
Note: Re-organizational meetings will be held at the Maintenance Garage

Bob Pearson made a motion to accept the meeting schedule as outlined but use the maintenance garage for the 2017 re-organizational meetings for the Board and Planning Commission. All regular meetings will be held at Lenfest Center. Bill Kelsall seconded the motion and the motion was approved.

Certify Delegate to attend State Annual Conference:

Bob Pearson made the motion to designate Janie Baird the delegate representing the Township. Both Janie Baird and Gail Abel were approved to attend the State Association’s annual conference. The motion was seconded by Bill Kelsall and the motion was approved.

Tax Rate Adoption:

Certify Delegate to attend State Annual Conference:

Bob Pearson made the motion to designate Janie Baird the delegate representing the Township. Both Janie Baird and Gail Abel were approved to attend the State Association's annual conference. The motion was seconded by Bill Kelsall and the motion was approved.

Tax Rate Adoption:

Bill Kelsall made the motion to keep the real estate tax rate at .75 mills; Fire & Emergency Services Tax rate at .35 mills; the earned income tax at .5 percent; and Fire Hydrant at .09264 mills. The motion was seconded by Janie Baird and the motion was approved.

Fire & Emergency Services Liaison:

Bob Pearson made a motion to appoint Bill Kelsall and Bennett Baird as the Township Fire & Emergency Services Liaison, Janie Baird seconded and the motion was approved.

F&EMS Committee:

Bob Pearson made a motion to appoint Caroline Haas, Michael Mayer, Ken Elsmann, Lorraine DesJarden, Bill Kelsall and Bennett Baird as committee members with Gail Abel serving as the Treasurer. Janie Baird seconded the motion and the motion was approved.

Library Representative:

Janie Baird made a motion to appoint Karen Ammon as Library Representative, Bill Kelsall seconded and the motion was approved. Another representative will be appointed in the near future as the name was not available at this time.

Adjournment: No further business. Bob Pearson made the motion for adjournment, seconded by Bill Kelsall and the motion was approved.

Time: 8:39pm

Respectfully Submitted,

Gail Abel

Recording Secretary

