

**Newlin Township
Board of Supervisors
Meeting Minutes
June 14, 2021**

Call to Order: The Board of Supervisors' monthly Board Meeting convened at 7:30 p.m. on Monday, June 14, 2021, at the Township Garage located at 1751 Embreeville Road. Present were Supervisors Bill Kelsall (Chair), Bob Pearson and Jim Cornell, and Secretary/Treasurer Gail Abel.

Announcements: Mr. Kelsall announced that after tonight's meeting, there would be an executive session.

Comments: Mr. Kelsall thanked and recognized Jeff Groves attendance and for his commitment to the community for many years. Mr. Groves has volunteered with Po Mar Lin Fire Company for a long time.

Minutes: Ms. Abel presented the minutes of the May 10, 2021, Board Meeting. Mr. Pearson's motion to approve those minutes was seconded by Mr. Cornell and unanimously approved.

Financial Report: Ms. Abel presented the monthly Financial Report: As of May 31, 2021, the Township had \$2,468,650.30 on deposit, including \$2,071,082.00 in general and unrestricted funds. Overall, this represented a net increase of \$124,901.53 since April 30, 2021. Mr. Cornell's motion to approve the Financial Report was seconded by Mr. Pearson and unanimously approved.

Mr. Cornell's additional motion to shift funds to institutions whose accounts yield more attractive rates of interest was seconded by Mr. Kelsall and unanimously approved.

Payment Authorization: Ms. Abel presented a list of pending bills, invoices, and other recurring/routine payments totaling \$27,247.94; \$21,539.43 from the general fund, \$5,708.51 from the State Liquid Fuel Fund and requested payment authorization. Mr. Cornell's motion to authorize the payment of the listed items was seconded by Mr. Pearson and unanimously approved.

1599 Embreeville Road – Raymond Shelling Sewage Facilities Planning Module: The Township has received Sewage Facilities Planning Modules for 1599 Embreeville Road (Raymond Shelling) in connection with the proposed use of an existing single-family apartment on the Shellings' 28.8 acre farm. Component 4 was reviewed and signed by the Planning Commission and Chester County's Planning Commission and Health Department. The Township advertised a 30-day public comment period in the Daily Local News on April 17, 2021. No public comments were received. The Sewage Enforcement Officer, Mr. Craig Kologie, has approved the submission and has recommended approval by the Board of Supervisors. Mr. Pearson's motion to approve the Sewage Facilities Planning Modules for 1599 Embreeville Road was seconded by Mr. Cornell and unanimously approved.

1647 Warpath Road – Gerald Bowers Stormwater Best Management Practices and Conveyances Operation and Maintenance Agreement: The Township has received a Stormwater Best Management Practices and Conveyances Operation and Maintenance Agreement ("O&M Agreement") from Gerald Bowers for his new home construction located at 1647 Warpath Road. The Zoning Officer, Mr. Craig Kologie, has reviewed the O&M Agreement and recommended approval by the Board of Supervisors. Mr. Cornell's motion to approve the O&M Agreement was seconded by Mr. Pearson and unanimously approved.

Pocopson Creek Restoration Plan Letter of Support: Brian Winslow, Watershed Conservation Director of the Brandywine Red Clay Alliance, has requested that the Township provide a letter of support for a Growing Greener Grant. Mr. Pearson's motion to approve the Letter of Support was seconded by Mr. Cornell and unanimously approved.

Engagement Letter for Zelenkofske Alxelroad LLC for the American Rescue Plan Act Consultant: Mr. Cornell presented an engagement letter, with the accounting firm of Zelenkofske Alxelroad LLC, ("Z&A") for compliance advice regarding funding that would become available to the Township under the American Rescue Plan. He advised that the Pennsylvania State Association of Township Officials had recommended Z&A and confirmed that the firm would charge its standard hourly rates with no minimum fee. Mr. Pearson's motion to approve the engagement letter was seconded by Mr. Kelsall and unanimously approved.

Adjournment: Upon Mr. Cornell's motion, seconded by Mr. Pearson, the meeting was adjourned.

Time: 7:50 p.m.

Respectfully Submitted,
Gail Abel, Secretary

A handwritten signature in cursive script, appearing to read "Gail Abel", is written over a faint circular official seal of the township.