

**Newlin Township  
Board of Supervisors  
Meeting Minutes  
April 10, 2023**

**Call to Order:** The Board of Supervisors' monthly meeting convened at 7:30 p.m. on Monday, April 10, 2023, at the Township Garage located at 1751 Embreeville Road. Present were Supervisors Bill Kelsall (Chair), Jim Cornell (Vice-Chair), and Secretary/Treasurer Gail Abel. Bob Pearson was unable to attend.

**Announcements:** Mr. Kelsall announced the Township is in receipt of a Zoning Hearing Application for 115 Newlin Greene Circle (Michael and Kimberly Bucci). This application will be on the April 26<sup>th</sup> Planning Commission agenda. The Zoning Hearing is scheduled for May 11<sup>th</sup> at 7:00 pm.

**Comments:** Rodney Wynn, 496 Brandywine Creek Road, inquired if a Homeowners' Association "HOA" member can back out of the HOA after 35 years of participation. Mr. Cornell responded that that would depend on the provisions of the HOA Agreement, and suggested that Mr. Wynn consult with an attorney.

**Minutes for Approval:** Ms. Abel presented the minutes of the March 13, 2023, Board Meeting. Mr. Cornell's motion to approve those minutes was seconded by Mr. Kelsall and unanimously approved.

**Financial Report:** Ms. Abel presented the monthly Financial Report: As of March 31, 2023, the Township had \$1,043,571.34 on deposit, including \$603,146.02 in general and unrestricted funds. Overall, this represents a net increase of \$182,507.62 since February 28, 2023. Mr. Cornell's motion to accept the Financial Report was seconded by Mr. Kelsall and unanimously approved.

**Bill Payment Authorization:** Ms. Abel presented a list of pending bills, invoices, and other recurring/routine payments totaling \$111,469.32 (\$82,155.34 from the general fund; \$29,313.98 from the Fire & EMS Special Revenue Fund) and requested payment authorization. Mr. Cornell's motion to approve the requested payments was seconded by Mr. Kelsall and unanimously approved.

**Road Master Update:** Mr. Kelsall advised that the Scott Road improvements will be inspected on April 12. He noted that there had been some quality issues with the driving surface aggregate for that project. He advised that the Township will now return to the Indian Hannah Road project, with completion expected by June 30.

Mr. Kelsall next advised that the study for the Harvey's Bridge Road project has been completed. The project will now need to be put out to bid. Jack Law, 108 Garnet Lane, suggested that the Jersey barriers near the collapsed bank be repositioned slightly, because rainwater is running behind the barriers and down that bank. Mr. Law also suggested that the Township consider shifting the centerline of the road slightly away from the collapsed bank. A brief discussion ensued.

**DCED LSA Statewide Grant Application for Backhoe Purchase:** Mr. Kelsall advised that in February 2022, the Township had submitted a grant application to the Commonwealth Financing Authority for a Statewide Local Share Assessment in the amount of \$147,060.50 to be used for the purchase of a backhoe loader, and that on March 15<sup>th</sup> State Representative Christina Sappey's office had notified the Township that the application was approved for the full amount requested. He noted that the Township's current backhoe is 22 years old, and advised that Mr. Pearson had obtained two quotes from Eagle Power and Equipment Corporation for the new equipment (with a 1-year waiting time for delivery):

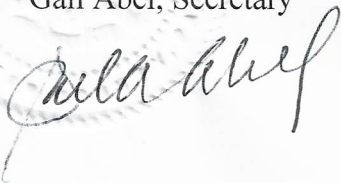
- 2023 Case 590 Super-N \$162,186.41
- 2023 Case 580 Super-N \$145,759.92

Mr. Kelsall recognized Barbara Forney for her consistently successful efforts in preparing the Township's grant applications. Mr. Cornell's motion to authorize Mr. Pearson to accept the quote for the 580 Super-N Backhoe as soon as the Township receives official confirmation of grant approval - was seconded by Mr. Kelsall and unanimously approved.

**2023 Bid Advertisement Authorization:** Mr. Kelsall advised that the Township's invitation for annual bids for materials and equipment used for various road projects and maintenance throughout the year should be published soon for bid letting at the Supervisors' May 8<sup>th</sup> meeting. Mr. Kelsall's motion to advertise the annual bids in the Daily Local News was seconded by Mr. Cornell and unanimously approved.

**Adjournment:** Upon Mr. Cornell's motion, seconded by Mr. Kelsall, the meeting was adjourned.

Time: 7:44 p.m.  
Respectfully Submitted,  
Gail Abel, Secretary

A handwritten signature in cursive script, appearing to read "Gail Abel", is written over a faint circular official seal.