

**Newlin Township
Board of Supervisors
Meeting Minutes
July 13, 2026**

Call to Order: The Board of Supervisors' monthly meeting convened at 7:30 p.m. on Monday, July 13, 2026 at the Township Garage located at 1751 Embreeville Road. Present were Supervisors Jim Cornell (Chair), Bill Kelsall, Bob Pearson and Secretary/Treasurer Gail Abel.

Announcements: No announcements.

Comments: No comments.

Minutes for Approval: Ms. Abel presented the minutes of the June 8, 2026 Board Meeting. Mr. Pearson's motion to approve those minutes was seconded by Mr. Kelsall and unanimously approved.

Financial Report: Ms. Abel presented the monthly Financial Report: As of June 30, 2026 the Township had \$1,195,252.10 on deposit, including \$616,637.85 in general and unrestricted funds. Overall, this represented a net increase of \$160,016.60 since May 31, 2026. Mr. Kelsall's motion to accept the Financial Report was seconded by Mr. Pearson and unanimously approved.

Bill Payment Authorization: Ms. Abel presented a list of pending bills, invoices and other recurring/routine payments totaling \$61,928.70 (\$11,012.15 from the General Fund Account, and \$50,916.55 from the Fire and EMS Tax Account) and requested payment authorization. Mr. Pearson's motion to approve the requested payments was seconded by Mr. Kelsall and unanimously approved.

Public Hearing on Ordinance 2026-01 to amend "KFERC" Inter-Municipal Cooperation Agreement to readmit Kennett Square Borough:

Mr. Cornell convened a public hearing on Ordinance 2026-01, which was advertised in the Daily Local News (and on the Township's website) on July 1, 2026. He noted that the Ordinance would authorize Amendment No. 1 (the "Amendment") of the 2017 Intermunicipal Cooperation Agreement that created the Kennett Fire & EMS Regional Commission, primarily in order to readmit the Borough of Kennett Square as a Member of the Commission. He explained that (i) the Borough had withdrawn from the Commission at the end of 2023 but now wished to rejoin, (ii) in order to accomplish that readmission, the Borough and all five of the current Member townships (including Newlin Township) would need to adopt ordinances comparable to Ordinance 2026-01 and execute the Amendment, and (iii) readmission of the Borough would reduce future budgeting uncertainty. He summarized the other features of the Amendment:

- The Borough must remain a Member of the Commission through at least December 31, 2029.
- Annual Commission Budgets may not increase by more than 20%.
- If the Commission approves a Member's use of grants to fund the capital portion of its contributions to the Commission, awarded grants will be credited 80% to the grantee and 20% to the other Member municipalities
- For all Members, the notice period for withdrawal from the Commission is extended from six months to 18 months.

There being no questions or comments regarding the Ordinance or the Amendment, Mr. Pearson's motion to adopt Ordinance 2026-01 was seconded by Mr. Kelsall and unanimously approved. Mr. Kelsall's motion to conclude the public hearing was seconded by Mr. Pearson and unanimously convened.

Authorization for advertisement of proposed ordinance to effectuate a municipal boundary change between Newlin Township and West Bradford Township:

Mr. Cornell noted that (i) the Supervisors had previously approved a Subdivision and Land Development application for the Township's portion of a 17-lot development (now called "Newlin Ridge") near Mortonville, involving 16 lots are in Newlin Township and one in West Bradford Township; (ii) at the April 2026 Board Meeting, the Supervisors had discussed a petition submitted by the developer, Newlin Development 15, LLC, requesting an Ordinance for a boundary change that would shift that single West Bradford lot into Newlin Township; (iii) on May 27, the Planning Commission had recommended that the Supervisors not adopt the Ordinance; and (iv) at the June Board Meeting the Supervisors had sought public comment on the proposed Ordinance (no public comments were received). He advised that in order to comply with statutory requirements, the next step would be to advertise the proposed Ordinance for potential adoption at the August Board Meeting.

Mr. Pearson's motion to advertise the proposed Ordinance was seconded by Mr. Kelsall and unanimously approved.

Replacement of MERP Administrator: Mr. Cornell noted that in 2025 the Supervisors had adopted a "high deductible" health insurance plan, as well as a Medical Expense Reimbursement Plan (nicknamed a "MERP") to reimburse employees for 90% of the insurance plan's \$2,500 annual deductible, whereupon the Township had also entered into an Administration Service Agreement with Gunn-Mowery, LLC, to administer the MERP. He added that unfortunately, the Township would have to engage a replacement administrator, because Gunn-Mowery had provided notice us that it was exiting the business, and that Gunn-Mowery had offered up two replacement administrators: FlexFacts (the trade name for Grant Benefit Solutions LLC) and WEX Direct (a software/service model offered by WEX Health, Inc.). He recommended that the Supervisors select FlexFacts, for two reasons: (i) FlexFacts offers a less stressful employee experience (through fewer automated rejections of claims), and\ (ii) for at least the next few years, FlexFacts' minimum fee will be only half of WEX Direct's minimum - \$35.00 per month vs. \$70.00 per month.

Mr. Kelsall's motion to authorize Mr. Cornell and Ms. Abel to execute such documents as they deem appropriate to engage FlexFacts as the Township's replacement MERP administrator, effective no later than October 1, 2026, was seconded by Mr. Pearson and unanimously approve.

Roadmaster Update: Mr. Pearson advised that Pennsylvania's legislature had passed an annual budget so the Township should hear soon whether we will get the funding it has requested, but that it was probably getting too late in the season for any improvements for Beagle Club Road (which would include the application of driving surface aggregate) before 2027. However, he was still hopeful for that funding would arrive in time to so we can complete the paving on Laurel Road in 2026. He noted that Rob Mastrippolito had been mowing the road banks, and that the Township had experienced some storm damage (but nothing that could not be resolved relatively quickly. Richard Mitchell inquired whether Mr. Mastrippolito had help while mowing. Mr. Pearson replied that a "part-timer" was available to shadow Mr. Mastrippolito when needed.

Adjournment: Upon Mr. Pearson's motion, seconded by Mr. Kelsall, the meeting was adjourned.

Time: 7:39 pm
Respectfully Submitted,
Gail Abel, Secretary

