

**Newlin Township
Board of Supervisors
Meeting Minutes
August 14, 2023**

Call to Order: The Board of Supervisors' monthly meeting convened at 7:30 p.m. on Monday, August 14, 2023, at the Township Garage located at 1751 Embreeville Road. Present were Supervisors Bill Kelsall (Chair), Jim Cornell (Vice-Chair), Bob Pearson and Secretary/Treasurer Gail Abel.

Announcements: Mr. Kelsall announced there was an executive session after the July meeting to discuss personnel.

Comments: James Lee from Laurel Road inquired about Dorothy Lee's meadow and requested the removal of the remainder of the debris as well as an overturned utility trailer that had washed downstream during Hurricane Ida. Mr. Lee also advised that the utility trailer is in the meadow owned by the Ridings Way Homeowners Association. Mr. Pearson assured Mr. Lee that Ms. Abel will ask the Township Zoning Officer to meet with Mr. Lee for a site visit.

Erin Finnerty from Wheatland Drive advised that she had called the Department of Environmental Protection today about the debris in the meadow and the debris at Harveys Bridge. Mr. Pearson confirmed that Ms. Abel will also contact the Zoning Officer about the debris at Harveys Bridge.

Minutes for Approval: Ms. Abel presented the minutes of the July 10, 2023, Board Meeting. Mr. Pearson's motion to approve those minutes was seconded by Mr. Cornell and unanimously approved.

Financial Report: Ms. Abel presented the monthly Financial Report: As of June 30, 2023, the Township had \$1,165,061.50 on deposit, including \$733,473.13 in general and unrestricted funds. Overall, this represents a net decrease of \$121,352.43 since June 30, 2023. Mr. Pearson's motion to accept the Financial Report was seconded by Mr. Cornell and unanimously approved.

Bill Payment Authorization: Ms. Abel presented a list of pending bills, invoices, and other recurring/routine payments totaling \$72,050.69 (\$33,357.74 from the General Fund Account and \$38,692.95 from the State Liquid Fuel Account), and requested payment authorization. Mr. Pearson's motion to approve the requested payments was seconded by Mr. Cornell and unanimously approved.

Road Master Update: Mr. Pearson advised that Warpath Road had been tarred and chipped, and that D'Angelo Brothers are on or slightly ahead of schedule on the Harveys Bridge Road slope remediation project. He noted that the Township will be installing some additional culverts and piping on Harveys Bridge Road to help control the water coming off the hill. He added that the Township's Brandywine Battlefield sign has been installed at the Wickersham Farm on Marlboro Springs Road and that the Indian Hannah Road project is almost finalized.

Finally, Mr. Pearson announced that Rob Mastrippolito was being re-hired as a Township employee.

Backhoe Sale Bids: Mr. Pearson announced that the Township had received a \$147,000 grant for a new backhoe and thanked Barbara Forney (Assistant Road Master) and State

Representative Christina Sappey for their efforts in securing the grant. He advised that after paying \$160,000 for the new backhoe, the Township had advertised its old 2001 Backhoe for sale and had received two bids:

- Eagle Power & Equipment: \$31,500
- Mike Veneziano: \$16,007.

Mr. Kelsall's motion to accept the Eagle Power & Equipment bid in the amount of \$31,500 was seconded by Mr. Cornell and unanimously approved.

Traffic Study Proposals: Mr. Kelsall reminded those attending that the Ridings Way Homeowners' Association had formally requested a 3-way stop sign at the intersection of Laurel Road and Ridings Way.

Maryanne Faccioli from Wheatland Drive asked why would the Supervisors consider a 3-way stop sign. Mr. Pearson explained that since there had been a formal request, the Supervisors were required by state law to conduct a traffic study in order determine the appropriate response. Joe Sullivan from Ridings Way commented that the sight distance to the right when leaving the subdivision makes it impossible to see oncoming traffic.

The township received two requests for proposals:

- Pennoni: \$3,800
- Traffic Planning and Design, Inc.: \$5,500.

Mr. Cornell noted that the Pennoni is an anticipated fee, not a fixed price. Mr. Kelsall responded that in light of Pennoni's reputation he was not concerned.

Mr. Pearson's motion to accept Pennoni's traffic study bid was seconded by Mr. Cornell and unanimously approved.

Employment Updates: As previously mentioned, Mr. Pearson announced in his Road Master update that Rob Mastrippolito was returning as a Township employee. Mr. Pearson's motion to formally re-hire Mr. Mastrippolito was seconded by Mr. Cornell and unanimously approved.

Adjournment: Upon Mr. Pearson's motion, seconded by Mr. Cornell, the meeting was adjourned.

Time: 8:02 p.m.

Respectfully Submitted,

Gail Abel, Secretary

