

**Newlin Township
Board of Supervisors
Meeting Minutes**

November 9, 2015

Call to Order: The monthly Board of Supervisors meeting of Monday, November 9, 2015, convened at 8:00 p.m. at the Lenfest Center, Cannery Road, Coatesville, PA. Present were Chair, Janie Baird, Bill Kelsall, Bob Pearson, and Secretary, Gail Abel.

Announcement Period: Janie Baird congratulated Bill Kelsall on his election to a new six year term. It was announced is that the Board of Supervisors along with the Planning Commission will have a joint advertised work session to discuss Agricultural Preservation at 8pm, Tuesday November 10th at the Maintenance Garage.

Janie Baird announced if you plan to voice record or video record any or all of the meeting, you must state your intention to do so at the beginning of the meeting and identify yourself. Anyone who is videoing must stand in the back right-hand side of the room while video recording.

If your area of interest is on the agenda we would ask that you wait until we get to that item. If it is not you may comment at this time. We request that you hold your comments to 5 minutes per person and that you identify yourself by name and address.

Comment Period: Residents Steve Siepser and Laura Maurer had questions and comments for the Board in regards to copies they had received of a letter addressed to Newlin Township by the PA Attorney General's office in reference to Ordinance 2014-1. Janie Baird replied the Board will not make any comments tonight as they were just presented with the letter and will need time to review.

Marietta Hall asked if the Board knew anything about the parcel at the end of Glen Hall Road that is for sale. The Board replied no.

Minutes: The minutes of the Board of Supervisors' meeting, held on Monday, October 12, 2015 were read and reviewed. Bill Kelsall made a motion to accept the minutes, seconded by Bob Pearson and the vote was unanimous.

The minutes of the budget work session, held on Wednesday, October 28, 2015 were read and reviewed. Bob Pearson made a motion to accept the minutes, seconded by Bill Kelsall and the vote was unanimous.

Financial Report: Read by Gail Abel. Bob Pearson made a motion to approve the financial report, seconded by Bill Kelsall and the vote was unanimous.

The Secretary said in a recent audit for the Liquid Fuel account, it was determined that we are required to have the money in an interest bearing account. Citizens Bank has stopped giving interest.

After researching the best fit for banking, the Secretary asked for permission from the Board to open an account for our Liquid Fuel money with TD Bank. TD Bank offers a fully liquid public money market fund that has a floating rate of 0.15bps for over \$50,000, the rate for under \$50,000 is .08bps.

Also recommended was a second account for Land Acquisition Funds at TD Bank. Bob Pearson made a motion to approve opening 2 accounts at TD Bank, 1 for the State Liquid Fuel account, second for Land Acquisition; Bill Kelsall seconded and the vote was unanimous.

Building/Zoning Officer: October report shows seven inspections have been performed. Twenty inquiries have been received. Four permits were issued in October: one alteration/addition, one alteration, one addition and one barn

Emergency Services: West Bradford Fire Company: October report showed 25 total responses with 2 in Newlin.

Right to Know Requests: The Township had two right to know request since the last meeting.

Isaac Thomas-Francis Hall Insurance Services-Insurance Proposal: Isaac Thomas presented to the Board a proposal for a municipal insurance package. Their primary niche is municipal service and emergency services. The proposal covers period January 1, 2016 – January 1, 2017. Janie Baird inquired if the new package would include coverage for special events. Isaac replied as long as the event does not charge for alcohol and as long as an employee or supervisors do not serve liquor then the host liquor rider would cover the event. Janie Baird also inquired if there is an annual service fee; Isaac replied no there is no additional service charge for coverage. With no further questions, the Board will review the proposed package and make a decision at the next regular session.

Newlin F&EMS Committee Update: Resident Dana Meyer, gave an update on behalf of the F&EMS Committee. The 3rd Annual Thank Our Fire & EMS Volunteers Party was held at the Lenfest Center on October 10th. Over 170 people attended and the party grossed over \$10,000.

Contributions of articles for the silent auction and raffle were made by Janiece Silberman, Martin May and others. Galer Estate Winery, Borderland Vineyard and Victory Brewing donated products for the Party. Food was provided by Hoods BBQ with corn on the cob by Lewis Barnard. Music was provided by the band Old EleFunky. A number of resident, who were unable to attend the party, made monetary contributions.

Tuel/Tingle Lot Line Change Minor Sub-Division: Ricky Tuel was present to request the Board approve a subdivision plan submitted by Regester Associates, Inc. The plan has been reviewed by the Township Engineer, Cedarville Engineering, which recommended the Township Planning Commission consider recommending Final approval to the Board of Supervisors as per review letter dated October 28, 2015. The Plan was dated September 23, 2015 and last revised October 27, 2015. With no further discussion, Bill Kelsall made a motion approve and sign the plans, seconded by Bob Pearson and the vote was unanimous.

1101 Cannery Road Mark & Regina Turner Stormwater BMP and Conveyances Operation and Maintenance Agreement: Application was received on behalf of Mark A and Regina M. Turner, 1101 Cannery Road from Regester Associates dated October 12, 2015. Cedarville Engineering completed a Grading and Stormwater Management review of the Building Permit Plan and per a letter dated October 21, 2015, Cedarville Engineering recommended approval of the Building Permit and Operation & Maintenance Plan for grading and stormwater management. Bob Pearson made a motion to accept and sign the Stormwater BMP Conveyances Operation and Maintenance Agreement; Bill Kelsall seconded and the vote was unanimous.

Laurel Road Update: Janie Baird gave an update that two grants have been applied for, a Growing Greener Grant as well as a Multi-Modal Grant. Cedarville Engineering notified the Board that it is their understanding that the award notifications are delayed due to the stalled Commonwealth of Pa budget.

Open Space: Newlin's Planning Commission recommended in a proposal dated August 26, 2015 that the Board of Supervisors commit to contributing towards the cost of conservation easements for the protection of open space in the Township. Their proposal recommended establishing a funding line in the budget for this purpose. It was agreed at the October meeting a letter would be drafted to circulate to residents at the polls in November.

The Board voted in October for residents to have an opportunity to have comments and a referendum will give everyone that opportunity.

Twenty municipalities in Chester County have dedicated open space tax, 3 of which are property tax —.79 mils; 1.00 mils (Pocopson); and .2 mils (E. Marlborough). Seventeen municipalities' open space taxes are out of Earned Income Tax at the rate of .5% and .25% Earned Income Tax.

Those in attendance were given the opportunity for their comments to be heard. No decisions were made.

Proposed Budget: The State Budget and The General Fund was reviewed. A few highlights were discussed from the 2015 budget. A copy of the budget was made available for those in attendance. The 2016 budget will be presented for adoption at the December 14th meeting and advertised in The Daily Local News for review as per the MPC requirements.

Adjournment: With no further business, Bill Kelsall made a motion for adjournment, seconded by Bob Pearson and the vote was unanimous.

Respectfully Submitted,
Gail Abel
Recording Secretary

